



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

November 8, 2021

ADDENDUM #1

RFP Number: 0427

RFP Receipt Date: November 17, 2021

For: To Provide Remediation Services for Various Jefferson Parish Departments

Suggestions, Clarifications, Changes and Additions:

I highly recommend that the RFP require submitters to include their Time & Material rates and terms (to be made a part of the contract) for cost that may not be Scheduled or in Xactimate. The absence of this information makes for a very challenging & involved process for all parties.

Answer:

In the event the successful proposer is permitted to purchase necessary parts and materials, Jefferson Parish will not allow any mark-up over invoice cost.

Question 1:

Section 1.7 Proposal Response Format

G. Financial Profile

Does it have to be an audit, review or compilation of financial profile?

Answer:

Documentation may include audited financial statements including balance sheets, income statements, documentation regarding retained earnings, assets, liabilities, etc.

Question 2:

Part II – Scope of Work/ Services

2.1 Scope of Work/ Services

26. Jefferson Parish will not pay for travel time to and from lodging locations.

In catastrophe events will Jefferson Parish pay for travel time to and from lodging locations given local lodging is in impacted area?

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Answer:

No, Part II – Scope of Work/Services

2.1 Scope of Work/Services

*26. Jefferson Parish **will not** pay for travel time to and from lodging locations.*

Question 3:

Part IV – Evaluation

4.1 Evaluation Criteria

A. Technical Proposal

ii. Project schedule

What are you looking for in terms of the project schedule?

Answer:

A sample project schedule that was used by your company on previous remediation projects.

Question 4:

Part VI Appendices

“Attachment B”

How will consumables be billed?

Answer:

See revised PART II – SCOPE OF WORK/SERVICES under section 2.1 Scope of Work/Services Numbers 31 and 32 (See below).

How will equipment not listed in RFP 0427 be billed?

Answer:

See revised PART II – SCOPE OF WORK/SERVICES under section 2.1 Scope of Work/Services Numbers 31 and 32 (see below).

Can we charge a markup for 3rd party services? i.e. fuel, consumables, equipment not listed?

Answer:

No, you will not be allowed to charge a markup for 3rd party services.

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Modification of Specifications:

Please add the following to PART II

SCOPE OF WORK/SERVICES under section 2.1 Scope of Work/Services

31. In the event the successful proposer is permitted to purchase necessary parts and materials, Jefferson Parish will not allow any mark-up over invoice cost.
32. In the event labor or materials are needed and are not listed in Attachment "B" of this proposal, the successful proposer shall receive a purchase order or written permission from the Jefferson Parish representative prior to any work beginning or materials purchased. If the successful proposer begins work or purchases materials before receiving a purchase order or written permission, the successful proposer will not be compensated for the work or materials.

Sincerely,

Sidney Duffy

Sidney Duffy, Buyer II
Jefferson Parish Purchasing Department

RFP SUBMISSION:

Proposer must acknowledge all addenda on the signature page. Proposer acknowledges receipt of this addendum on the signature page by entering the number that has been assigned to this addendum.

This addendum is a part of the contract documents and modifies the original RFP documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

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